Yurok Economic Development Corporation Application for Employment

Please provide the following: 1 Application for Employment (completed in its entirety). The following may be requested depending on the position you are applying for 2 Proof of Education (attach copies of transcripts License / Certificate)

3. Proof of Tribal Membership if claiming Indian Preference or Spouse of Tribal Member 4. A current DMV print out.

All four (4) items are MANDATORY, if requested and must be submitted by FINAL FILING DATE. All incomplete applications will not be considered. The Human Resource Office will not contact you for any omitted documents. Please review the job description for any additional documentation you may be required to submit to be eligible for the position you have applied to.

| POSITION A | DDI IED EOE |). | | DATE | | | | | | | |
|---|--|-----------------|--------------|-----------------------------|--------------|--|--|--|--|--|--|
| NAME: | PPLIED FOR | 1 . | SOC | DATE: SOCIAL SECURITY #: | | | | | | | |
| ADDRESS: | | | | SOCIAL SECURITY #: XXX-XX- | | | | | | | |
| EMAIL ADDI | | Nailing Address | City | State | Zip | | | | | | |
| TELEPHONE | | IE: | | | | | | | | | |
| WORK PHO | NE: | | MAY WE CONTA | CT YOU AT WORK? | ☐ Yes ☐ No | | | | | | |
| Check Yes or No for each of the following questions. Provide an explanation when necessary. You may use additional sheets if needed. We recommend you also include a letter of interest for the position you are applying to, current resume, and letters of recommendation. | | | | | | | | | | | |
| Yes No | Are you now or have you ever been employed by the Yurok Tribe? If Yes, give position, dates and location of employment. | | | | | | | | | | |
| | Are you related by blood or marriage to any person presently employed by the Yurok Tribe? If Yes, give name, relationship, position and location of employment: | | | | | | | | | | |
| | Will you accept: Part Time Full Time Temporary Date you will be available: | | | | | | | | | | |
| | Have you ever pled "guilty" or "no contest" to, or been convicted of any crime? (Answering, "yes" to this question will not necessarily disqualify applicant from the position.) If Yes, for each such arrest or conviction, please state: Where; When; and the Disposition of the case. | | | | | | | | | | |
| | Have you ever been discharged or forced to resign from any employment: If Yes, give details | | | | | | | | | | |
| | Are you a member of a federally recognized Tribe? If Yes, identify the Tribe: (Provide a copy of your tribal I.D. if you are claiming Indian Preference) | | | | | | | | | | |
| | Are you claiming spouse of a Yurok Tribal Member? You must submit marriage certificate or notarized statement from the parent and/or family member who accepted payment | | | | | | | | | | |
| | Do you have any physical condition that might limit your ability to perform the job for which you are applying? If Yes, how can we accommodate your needs? | | | | | | | | | | |
| | Are you over 18 years of age? (If No, a work permit or proof of emancipation will be required.) | | | | | | | | | | |
| | Are you 21 or older? You must be 21 or older to be insured while operating government vehicles for the Yurok Tribe. | | | | | | | | | | |
| | Are you a citizen of the United States? (If hired, you will be required to submit proof of the legal right to work in the United States) | | | | | | | | | | |
| | Do you have a valid Drivers license? (A current motor vehicle report may be required, if driving is necessary for the position.) | | | | | | | | | | |
| | Are you a High School graduate? Please circle one: High School Diploma or GED | | | | | | | | | | |
| | | | | | | | | | | | |
| Licenses/Certificates- List any licenses or certificates you have which may help to qualify you for the position for which you are applying such as driver's license, typing or steno certificates, professional registration, etc. | | | | | | | | | | | |
| Title | | State | Number | Date Issued | Date Expires | | | | | | |
| | | | | | | | | | | | |

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| College Attended: | | · | · | • • | | . , | | | | | |
|--|--------------------------|--|---|------------------------------|---------------------------------------|---------------------------------------|----------------------------|--|--|--|--|
| Name of College | Lo | ocation | Date (From/To) | Major | | Units Compl. | Degree | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| References: Please DO NOT USE FAMILY MEMBERS - provide three (3) non-related contacts | | | | | | | | | | | |
| Name | | Business and Ad | | | | Telephone | е | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Work History-list your wor promotions as separate jobs utilized to determine your qu ENTIRELY. Please do no | . Include a alifications | pplicable volunteer for the position you | and military experience have applied to. THIS | e. Attach addi SECTION OF | tional sheets if ned THE APPLICATI | cessary. All wo | rk experience is COMPLETED | | | | |
| Dates of Work: | Employer | 's Name: | | | Supervisor's Name: | | | | | | |
| From: | Address: | | | | Title: | | | | | | |
| Month / Year To: | Telephone | <u></u> | | | May we contact? | ☐ Yes | □No | | | | |
| Month / Year | Your Title | | | | Wage (hr/mo/yr): | · · · · · · · · · · · · · · · · · · · | | | | | |
| Full Time | Describe | your duties: | | | | | | | | | |
| | | | | | | | | | | | |
| ☐ Part Time | | | | | | | | | | | |
| Hrs. per wk. | Reason fo | or leaving: | | | | | | | | | |
| Dates of Work: | Employer | 's Name: | | | Supervisor's Name: | | | | | | |
| From: Month / Year | Address: | | Title: | | | | | | | | |
| То | Telephone | | | | May we contact? | ☐ Yes | ☐ No | | | | |
| Month / Year | Your Title | | | | Wage (hr/mo/yr): | | | | | | |
| ☐ Full Time | Describe | your duties: | | | | | | | | | |
| | | | | | | | | | | | |
| Part Time | | | | | | | | | | | |
| Hrs. per wk. | Reason fo | or leaving: | | | | | | | | | |
| | | | | | | | | | | | |
| Dates of Work: | Employer | 's Name: | | | Supervisor's Name: | | | | | | |
| From: | Address: | : | | | Title: | | | | | | |
| Month / Year | | | | | | | _ | | | | |
| To: Month / Year | Telephone | | | | May we contact? | | ∐ No | | | | |
| Full Time | Your Title | your duties | | | Wage (hr/mo/yr): | | | | | | |
| Part Time | Describe | Jour dades | | | | | | | | | |
| Hrs. per wk. | | | | | | | | | | | |
| | Reason for | or leaving: | | | | | | | | | |

Yurok Economic Development Corporation Application for Employment Dates of Work: Employer's Name: Supervisor's Name: From: Address: Title: Month / Year ☐ Yes ☐ No To: Telephone: May we contact? Month / Year Your Title: Wage (hr/mo/yr): Describe your duties ☐ Full Time ☐ Part Time Hrs. per wk. Reason for leaving: Dates of Work: Employer's Name: Supervisor's Name: From: Address: Title: Month / Year To: Telephone: May we contact? Yes No Month / Year Your Title: Wage (hr/mo/yr): Describe your duties: Full Time ☐ Part Time Hrs. per wk. Reason for leaving: Could you please take a few minutes and let us know how you heard about this job opening: Newspapers ☐ Triplicate ☐ Times Standard ☐ Two Rivers Tribune ☐ Northcoast Journal Friend Tribal Website Telephone Other (Specify) Mail completed application to: YEDC PO box 1043, Klamath, CA 95548 EMAIL to: YEDC HR@yuroktribe.nsn.us For questions call Human Resources @ 1-707-951-1490 Applications can also be hand-delivered to YEDC 144 Klamath Blvd, Klamath, CA 95548 It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Employer's service if I have not been employed. I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representative for seeking such information and all other corporations or organizations for furnishing such information. ■ The Employer is an equal opportunity employer who exercises's Indian preference. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by Yurok Tribal law or federal law. This application is current for only (60) days. At the conclusion of this time, if I have not heard from the employer and still

SIGNATURE OF APPLICANT: _____ DATE: _____

wish to be considered for employment, it will be necessary for me to fill out a new application.